

ST THOMAS ALLOTMENT-HOLDERS ASSOCIATION

Committee Meeting 17.01.2023 19.00

Venue: Royal British Legion Club, Legion Way, Alphington.

Draft Minutes

Attendance: John Butler, Bill Turner, Paul Collier, Andy Harris, Charles Knill, Claire Richards, Chris Webb, Ron Blakey, Richard Brownbridge, Jim Clark, Becky Wells

Apologies: Ed Noonan, Rob Shields.

1: Minutes of the meeting held on 20.12.2022 were approved and signed

1.2: Matters Arising: AP Paul will re-send the annual Financial Report to John & Becky

AP Paul will look at the documents in the Veg Box and then give the key to John, who will scan any relevant documents before passing the hard copies to Becky for storage.

3: Finance Report Paul Tregoning will collect the rents from the Polytunnel at Guys&Hyltons. Amanda Ziff had emailed John a list of the plots let in 2021 & 2022 and therefore what Admin Fees are owing. She hopes to raise a cheque by the end of the month.

4: Trading Sheds report. The Trading Sheds will reopen on 04.02.23

4.2 Let & Check update: 2 of the Polytunnel tenants have failing plots. **AP Charles** will forward information and photos for the Committee to decide on action. There are no Let&Check teams at Ide Lane, Newman Road, Regents St or Guys&Hyltons. **AP Bill** will coordinate a team to begin the process including Richard, Claire, John & Chris.

4.3 John reported on his meeting with Amanda Ziff. ECC are unable to share their tenant data software. **Decision:** STAA will develop a standardised spreadsheet for this data.

5: Events: Chris has the hall booked for the Annual Show on July 29. **AP Becky** will check in her files for any documents about the Show. **AP Chris** will contact Alison for what she has.

AP Claire will do a "save the date" poster to go to all comms. **AP Chris** will collect a small team to organise the Show including Paul, Claire, Jo and another.

Information about the Exeter Seed Bank seed swap in March and the Cowick Lane seed and Plant Swap on 16 April were shared.

6: Membership and Publicity: Jim & Ed had met and would meet again. There would be more at the next meeting. **AP John** would send the AGM minutes to Jim to put up on the website.

7: News from the sites.

AP: Claire would find the name of the person at **Pinces** who might do Let&Check and see if they would do Regent Street. **AP Becky** would ask if crushed concrete could be delivered to the tops of track at Cowick Lane

AP John would add the following general points to the Forum Agenda: Rubbish left on vacated plots, the state of the tracks at Cowick Lane and Clapperbrook, the ditch at Clapperbrook, trees overhanging plots and dropping deadwood.

AOB John would be the 3rd signatory on STAA cheques

Date of the next meetings: March 21, May 16, July 18, September 19, November 21